

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
March 10, 2020

The March 2020 meeting was called to order by Sr. Warden Amber Zentis at 6:32 PM. The vestry said an opening prayer for the parish.

Vestry Members Present: Angela Cooley, Tim Hillis, Jim Kidda, Frank Lemkowitz, Missy Marek, John Ondrusek, David Taylor, Don Whitehead and Amber Zentis.

Also Present: Rev. Lecia Brannon.

Vestry Members Absent: Eric Cain, Susan Grotte and Oscar Lozano.

David Taylor led the vestry in a devotional entitled How the Church Will Endure.

Rev. Lecia Brannon summarized the first portion of the Leadership Study, *Pursuing God's Will Together* noting that church discernment, unlike corporation discernment, requires worshipful surrender to, trust in and obedience toward God with love as the ultimate calling.

Review of February 2020 Meeting Minutes

The minutes of the February meeting were reviewed for accuracy and approved with correction of a typographical error, following a motion to approve by Don Whitehead which was seconded by John Ondrusek.

Finance Committee Report

- For the second month, there has been a shortfall of nearly \$8,000 in projected pledge offerings, but this month's plate offerings exceeded budgeted amount by over \$3,600 partially offsetting this shortfall.
- The general operating account currently exceeds the amount of two months of budgeted operating expenses, which is fiscally healthy.
- The Finance Committee report was approved following a motion by Angela Cooley and seconded by Missy Marek.

Senior Warden's Report

- The vestry will provide soup, setup and cleanup for the Lenten service Wednesday, March 18. Vestry are asked to arrive no earlier than 5:30 PM to avoid interfering with Calvary Episcopal Preparatory's play practice.
- VPOD Process: Vestry members serving as VPOD are reminded to unlock and re-lock the Thompson Street front door solely by use of the electronic control, not with keys.
- Calvary is advertising in a Del Webb publication and two other local magazines, as well as launching a Facebook advertising campaign, which has already advertised Ashes to Go and Evensong.

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- Calvary's current printing requirements exceed the amount of copying optimal for our present leased copier, so Calvary is considering leasing a new copier for \$177.00 per month more than the current lease cost, for which a parishioner has volunteered to contribute \$100.00 per month. The rest of the cost of the copier will be budgeted from the office equipment cost center.

Locum Tenen's Report

- 161 people total were served by Ashes to Go on Ash Wednesday.
- 68 people attended the Lenten service last week. Video segments will be shown for the services except for a live Zoom presentation and an in-person presentation by Bishop Doyle on Wednesday, March 25. He will discuss his new book *Citizen: Faithful Discipleship in a Partisan World*. Copies of the book may be available for purchase and autographing.
- Four local Episcopal churches will join Calvary for Evensong on Sunday, March 15 at 5:30 PM.
- Coronavirus Update: A copy of Diocesan Health Resources (<https://www.epicenter.org/health-resources/>) dated March 6 was included in the vestry packet. The situation is rapidly evolving, but Calvary plans to utilize the following precautions at this time:
 - 1) At communion, parishioners will stand and not kneel to avoid hand contact with the rail.
 - 2) Sipping is permitted from the chalice but no intinction will be permitted.
 - 3) Water will be changed in the baptistry after each baptism.
 - 4) Baptistries not in use will be drained.
 - 5) Parishioners may bow or verbally greet one another while passing the peace but should not hug or shake hands.
 - 6) 2 small tables will be supplied with hand sanitizer for eucharistic ministers and POGs.
 - 7) A bottle of hand sanitizer will be positioned in the narthex.
 - 8) There are plans to begin live-streaming certain services on Facebook.
- Vestry are asked to be good examples to the rest of the parish.

Jr. Warden's Report

As Oscar Lozano is visiting his new granddaughter in Massachusetts, Amber Zentis presented the Junior Warden report.

- Per vestry minutes from February, there have been respiratory complaints possibly related to a distant history of bat infestation. Air Duct and Carpet Cleaning Company took three dust samples from the sanctuary and parish hall to test for histoplasma capsulatum spores at a cost of \$175.00 per sample or \$475.00 total. Results are anticipated within two weeks. This company was acceptable to the chancellor and to the concerned parish families.
- GreenMark Environmental Landscaping company replaced all the dying Indian hawthorn shrubs with new shrubs and made adjustments to the sprinkler system to accommodate the new plants.
- CNC Roofing replaced the fascia on the school building, for which the school paid for most of the cost with the remainder billed to the church.

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- The sexton and Oscar repaired a second water pipe leak in the front lawn due to inadequate repair job by the previous plumbers.
- The sexton and Oscar will replace the large malfunctioning outdoor floodlight fixtures with LED ones.
- Three companies, Willet Hauser, Foster Stained Glass and Genesis Stained Glass were asked to submit bids for repair and protection of Calvary stained glass windows. They have examined the windows and will submit their bids by mid-March.
- Axis was chosen as contractor for the parish hall and solarium renovation following presentations given by three bidders. The work will include the boys' and girls' restrooms near the kitchen and will be funded with Myers Endowment funds.
- Office wing tiles and insulation have been purchased and will be installed as time permits.

Calvary Episcopal Preparatory Board

- The school board meeting minutes from January 21 were included in the vestry packet.
- An emergency Operations Plan approved by the school board.
- The board approved contracting ISM (Independent School Management) for strategic planning and financial planning. They recommend dispensing with mailers and instead invest in Google ads and Facebook social marketing.

Committee Reports

- Newcomers Committee announces three new families have joined the church. Four new welcome cards have been received. The New Member Class will change format from Calvary Connection Weekend to a four-week series of 45-minute "classes" between services from April 19 through May 10. On May 10, vestry members are asked to assist with familiarizing and recruiting newcomers to potential ministry areas.

New Business

- Vestry members serving as VPOD during the Lenten series are not required to lock or unlock any doors other than the Thompson Street front door and the parish hall door.
- Frank Lemkowitz inquired as to whether photographs could be included in the online parish directory.

Old Business

- None.

The vestry said a closing prayer.

At 8:00 PM, the meeting was adjourned.

Submitted by / David Taylor, Clerk